



Designed by Megan Poole  
6<sup>th</sup> Grade, 2005

# TOWN OF TRUXTON

PO Box 121, Truxton, New York 13158  
TEL: (607) 842-6984 FAX: (607) 842-6943

**Town Supervisor**  
*Lloyd G. Sutton Jr.*

**Town Clerk/Collector**  
*Megan Morrison*

**Highway Superintendent**  
*Jeffrey Reakes*

**Town Councilpersons**  
*PJ Dwyer*  
*Carlton Young*  
*Molly K. McDermott*  
*Gus Wehbe*

## **Truxton Town Board Organizational Meeting Minutes January 2, 2019 7:00 p.m.**

### **CALL THE MEETING TO ORDER WITH THE PLEDGE OF ALLEGIANCE.**

Truxton Town Board Organizational Meeting was called to order by Supervisor Lloyd Sutton, Jr. at the Truxton Town Office, Historic Train Depot, on January 2, 2019 at 7:00 p.m.

Present: Gus Wehbe, PJ Dwyer, Carlton Young, Molly McDermott and Lloyd Sutton, Jr.

Others Present:

### **Pledge to the Flag.**

### **TOWN BOARD RULES AND PROCEDURES**

Lloyd handed out the Organizational Meeting agendas to the Councilpersons and began to review. No change in the Town Board Rules and Procedures.

### **APPOINTMENTS AND DESIGNATIONS (\* = updated appointment)**

Town Attorney  
Town Assessor  
Planning Board Member  
Planning Board Chairperson  
Registrar of Vital Statistics  
Recreation/Youth Committee

Don Armstrong  
William Bearup  
\*Nicole Sprouse  
Jared Barney  
Megan Morrison  
Tracey Cartland  
PJ Dwyer  
Stephanie Potter  
Tristan Hartnett  
Michelle Denkenberger  
Carmine Sonnacchio  
Jon Morrison  
Tom Brown  
\*Kirk Arnold

Code Enforcement Officer  
Dog Control Officer  
Transfer Station Superintendent  
Transfer Station Supervisors

Kurt Vogel  
Jeffrey Reakes  
Anita Burnette  
Tom Baranski

Set hours for Transfer Station

Saturday 8 a.m. to 5 p.m.

Sunday 8 a.m. to Noon

Designation of Official Newspaper

Cortland Standard

Designation of Official Depositories

NBT Bank

Petty Cash Fund

If needed

### **APPOINTMENTS BY HIGHWAY SUPERINTENDENT**

Deputy Superintendent

\*Steve Bishop

### **APPOINTMENTS BY TOWN CLERK/ RECIEVER OF TAXES**

Deputy Clerk

\*Sarah Hicks

Deputy Receiver of Taxes

\*Sarah Hicks

### **APPOINTMENTS BY SUPERVISOR**

Deputy Supervisor

Gus Wehbe

Bookkeeper

Stephanie Potter

Historian

Donald McCall

### **Set Mileage Reimbursement**

The Board agreed on \$0.55 per mile.

### **Review and discuss the list of 2018/2019 Meeting Dates and times.**

Past regular monthly Town Board meetings have been held on the 3<sup>rd</sup> Wednesday of each month. In addition, in the month of November a meeting has been held the Wednesday immediately following Election Day to comply with the Town Law to review proposed Town Budget. All meetings have been held at the Truxton Municipal Building (Depot) at 7:00 p.m. Following the same, this year's dates would be:

January 16, 2019

February 20, 2019

March 20, 2019

April 17, 2019

May 15, 2019

June 19, 2019

July 17, 2019

August 21, 2019

September 18, 2019

October 16, 2019

November 6, 2019

November 20, 2019

December 18, 2019

January 8, 2020. Organizational Meeting for 2020

## **SET BUILDING FEES**

New Residential Construction (up to 1500 square ft)	\$375.00
*Each additional 500 square ft or part thereof	\$75.00
New Residential Model Home	\$250.00
Shed/Storage Building (144-500 square ft or under)	\$50.00
Storage Building/Garage/Pole Barn (500-1000 square ft)	\$75.00
*Each additional 1000 square ft or part thereof	\$75.00
Agriculture Building	N/C
Additions (residential or commercial including attached garage)	\$150.00
Alterations/Renovations/Structural Repairs	\$100.00
Porch/Deck	\$50.00
Ramp	\$25.00
Solar Panels	\$75.00
Above-Ground Pool Install	\$50.00
In-Ground Pool Install	\$75.00
Woodstove Inspection	\$25.00
Demo Permit (dep. on size)	\$25.00/\$50.00
Renew Expired Permit	½ Original

Motion to adopt Building Fees was made by Gus Wehbe. Second motion was made by PJ Dwyer. All in favor.

## **ANNUAL ACCOUNTING EXAMINE COURT JUSTICE DOCKETS**

Bookkeeping, Court and Clerk reports to be examined during regular January Meeting.

## **HIGHWAY EQUIPMENT PURCHASES**

The Board agreed to set the Equipment Purchase budget at \$3,000 for 2019.

## **MONTHLY REPORT FORM**

Bookkeeping, Court and Clerk all use Williamson for reporting and has been very clear.

## **HIGHWAY LAW AGREEMENT (TOWN LAW 284)**

Jeffrey Reakes will revisit the Highway Law Agreement for 2019 in the Spring to determine the repair and improvement for the town highways.

## **PROPERTY AND CASUALTY INSURANCE**

The Town is going to continue using Place Insurance.

## **WORKERS' COMPENSATION INSURANCE**

The Board agreed to stay with the County for now. Homer pulled out of the plan and Truxton's Workers Comp budget will increase \$233.00.

## **TOWN POLICIES REVIEW**

The Board updated the Employee Manual in 2018. The board agrees to keep for 2019.

## **REVIEW CONTRACTS**

Country Acres and Smith Ambulance Contracts are up to date and will remain throughout 2019.

Motion to approve all the above appointments were made by PJ Dwyer, Second Motion was made by Molly McDermott. All in favor.

### **MISCELLANEOUS**

- Gus asked if the Town could separate the DEC program from the Court computer. Megan will look into having a representative come and see if possible.
- Lloyd stated the LED/Solar permit paperwork will be coming soon for The Board to review.
- Lloyd recommended creating plaques for long time employees who no longer work for the Town. Recommended Levi to create.

### **Meeting Adjourned**

Motion made by PJ Dwyer. Second Motion made by Molly McDermott. All in favor. Meeting adjourned at 7:50 p.m.