



Designed by Megan Poole  
6<sup>th</sup> Grade, 2005

# TOWN OF TRUXTON

PO Box 121, Truxton, New York 13158  
TEL: (607) 842-6984 FAX: (607) 842-6943

**Town Supervisor**  
*Lloyd G. Sutton Jr.*

**Town Clerk/Collector**  
*Megan Morrison*

**Highway Superintendent**  
*Jeffrey Reakes*

**Town Councilpersons**  
*PJ Dwyer*  
*Carlton Young*  
*Molly K. McDermott*  
*Gus Wehbe*

Truxton Town Board  
Organizational Meeting Minutes  
January 3, 2018  
7:00 p.m.

## **CALL THE MEETING TO ORDER WITH THE PLEDGE OF ALLEGIANCE.**

Truxton Town Board Organizational Meeting was called to order by Supervisor Lloyd Sutton, Jr. at the Truxton Town Office, Historic Train Depot, on January 3, 2018 at 7:00 p.m.

Present: Gus Wehbe, PJ Dwyer, Carlton Young, Molly McDermott and Lloyd Sutton, Jr.

Others Present: Levi Sutton, Jean Sutton

## **Pledge to the Flag.**

## **OATH OF OFFICE OF NEW COUNCILPERSONS**

Lloyd opened the floor with the Oath of Office. Megan Morrison had Lloyd Sutton, Jr. and Gus Wehbe sign the Oath book. Megan Morrison handed their certificates.

## **TOWN BOARD RULES AND PROCEDURES**

Lloyd handed out the Organizational Meeting agendas to the Councilpersons and began to review. Lloyd stated there was no change in the Town Board Rules and Procedures.

## **APPOINTMENTS AND DESIGNATIONS**

Town Attorney  
Town Assessor  
Planning Board Member  
Planning Board Chairperson  
Registrar of Vital Statistics  
Recreation/Youth Committee

Don Armstrong  
William Bearup  
\*Nicole Sprouse (pending asking Nicole)  
Jared Barney  
\*Megan Morrison  
Tracey Cartland  
PJ Dwyer  
Stephanie Potter  
Tristan Hartnett  
Michelle Denkenberger  
Carmine Sonnacchio  
Jon Morrison  
Tom Brown  
\*Kirk Arnold (pending asking Kirk)  
Matthew Van Heusan

Code Enforcement Officer

Dog Control Officer  
Transfer Station Superintendent  
Transfer Station Supervisors

Set hours for Transfer Station

Designation of Official Newspaper  
Designation of Official Depositories  
Petty Cash Fund

Kurt Vogel  
Jeffrey Reakes  
Kenneth Rainbow  
Anita Burnette  
Tom Baranski  
Saturday 8 a.m. to 5 p.m.  
Sunday 8 a.m. to Noon  
Cortland Standard  
NBT Bank  
If needed

Motion to approve all the above \* were made by PJ Dwyer, Second Motion was made by Molly McDermott. All in favor.

#### **APPOINTMENTS BY HIGHWAY SUPERINTENDENT**

Deputy Superintendent Paul Young

#### **APPOINTMENTS BY TOWN CLERK/ RECIEVER OF TAXES**

Deputy Clerk \*To be reviewed February '18 Meeting  
Deputy Receiver of Taxes \*To be reviewed February '18 Meeting

#### **APPOINTMENTS BY SUPERVISOR**

Deputy Supervisor Gus Wehbe  
Bookkeeper Stephanie Potter  
Historian Donald McCall

#### **Review and discuss the list of 2018/2019 Meeting Dates and times.**

Past regular monthly Town Board meetings have been held on the 3<sup>rd</sup> Wednesday of each month. In addition in the month of November a meeting has been held the Wednesday immediately following Election Day to comply with the Town Law to review proposed Town Budget. All meetings have been held at the Truxton Municipal Building (Depot) at 7:00 p.m.

Following the same, this year's dates would be:

January 17, 2018  
February 21, 2018  
March 21, 2018  
April 18, 2018  
May 16, 2018  
June 20, 2018  
July 18, 2018  
August 22, 2018  
September 19, 2018  
October 17, 2018  
November 7, 2018  
November 21, 2018  
December 19, 2018  
January 2, 2019. Organizational Meeting for 2019

#### **SET BUILDING FEES**

Lloyd has received permit fees from neighboring towns (from Mike Anderson) and will review at January Board Meeting to determine set fees.

## **ANNUAL ACCOUNTING EXAMINE COURT JUSTICE DOCKETS**

Lloyd stated Annual Accounting and Court Justice Dockets will be discussed at January Meeting.

## **HIGHWAY EQUIPMENT PURCHASES**

Lloyd stated the previous Highway Equipment Purchases budget was \$5,000.00 and will remain the same for 2018. Motion by Molly McDermott. Second Motion by PJ Dwyer. All in favor.

## **MONTHLY REPORT FORM**

Lloyd stated he is comfortable with and will continue using the same Monthly Report Form as previous year.

## **HIGHWAY LAW AGREEMENT (TOWN LAW 284)**

Lloyd stated he discussed with Jeffrey Reakes the Highway Law Agreement for 2018 and that Jeff plans on revisiting in the Spring to determine the repair and improvement for the town highways.

## **PROPERTY AND CASUALTY INSURANCE**

Lloyd stated that the town is covered and going to continue using Place Insurance for Property and Casualty Insurance.

## **WORKERS' COMPENSATION INSURANCE**

Lloyd stated the Workers' Compensation Insurance will be revisited later in the year. Other smaller towns are considering pulling out. Gus Wehbe informed the Board of a new Chairperson for the County.

## **TOWN POLICIES REVIEW**

Lloyd handed Megan Morrison the Town Employee Policies to be added to the Meeting Minutes. Only one change has been made since 1999 regarding overtime for Town employees. The Board reviewed in June 2017 and voted for the change. An employee manual will be created and reviewed.

## **REVIEW CONTRACTS**

Lloyd and Molly determined there are 2 contracts open. Dick Smith Ambulance and Country Acres. Both to be renewed in 2018. Dick Smith Ambulance motion by PJ Dwyer. Second Motion by Gus Wehbe. All in favor. Country Acres Motion by Carlton Young. Second Motion by Molly McDermott. All in favor.

## **MISCELLANEOUS**

- Lloyd brought up the importance of the Town Justice needing to be filled IMMEDIATELY. He stated that the County will appoint a judge if the Board does not appoint one. Gus nominated Levi Sutton. Molly mentioned Walt Farnwartz and Jerry Whalen. Motion for Levi was made by Gus Wehbe. Second motion was made by PJ Dwyer. Molly and Carlton were in favor as well, Lloyd abstained. Levi stated he is not an attorney and will need to take the training in April to become qualified.
- Gus stated many updates need to be made to the Town website. He and Megan Morrison will be in touch to relay updates to website administrator.

- Lloyd and Molly discussed the security company both the Fire Station and the Town use and neither has received a call back.
- Gus mentioned the town could benefit from purchasing an external hard drive to backup files. Lloyd stated possibly using an internet cloud to store data. The Board is researching pricing and will be revisited at the January Meeting.
- Lloyd stated the Youth Grant was approved for \$1750 from the County. The deadline to reapply for the 2018 year is January 18<sup>th</sup>, 2018. Lloyd requested the Recreation Committee meet once a year to review activities.
- Molly questioned what came of the No Smoking signs. Lloyd and Gus both have not heard or seen anything from the contact.

### **Meeting Adjourned**

Motion made by Lloyd Sutton. Second Motion made by Molly McDermott. All in favor.  
Meeting adjourned at 8:05 p.m.